



## Scoil Naomh Barra's Child Safeguarding Risk Assessment

| List of School Activities   | Risk Level  | The school has identified the following Risk of Harm   | The School has the following Procedures in place to address risk identified in this assessment.   |
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| <p>Training of school personnel in Child Protection matters</p>   | <p>High</p> | <p>Harm not recognised or reported promptly</p> <p>Information not recorded in accordance with best practice</p>   | <p>All school personnel are provided with a copy of the school's <i>Child Safeguarding Statement</i></p> <p>The <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> are made available to all school personnel</p> <p>School personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> and all registered teaching staff are required to adhere to the <i>Children First Act 2015</i></p> <p>DLP and DDLP to attend PDST face-to-face training</p> <p>All staff to view Túsla training module and are encouraged to avail of any other relevant training</p> <p>BOM records all records of staff and board training</p> |
| <p>Sporting Activities (GAA, Soccer, Basketball, Olympic handball, swimming, rounders, cross-country, athletics, cycling)</p> | <p>High</p> | <p>Harm to pupils</p> <p>Harm to pupil(s) by other pupil(s)</p> <p>Changing facilities- supervision of same on swimming days/sporting events</p> <p>A risk of parents/external persons entering changing rooms while children are in a state</p> | <p>Teacher supervision</p> <p>Changing facilities (swimming/matches):</p> <ul style="list-style-type: none"> <li>• two members of staff would be available in a supervisory capacity in order to minimise potential risk to children's privacy</li> <li>• Parents will not be allowed to enter the dressing/changing rooms to assist their child in</li> </ul>  |



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|  |        | of undress.  | dressing/undressing<br><br>In the event that a girl/girls are playing as part of the boys' team in Cumann na mBunscol a consent form will be signed by the parents/guardians and a female teacher will be present to supervise at the matches |
| Outside coaches visiting the school (e.g. GAA coaching, Active Week activities, Cycle safety course) | Medium | Harm to pupils   | Check all vetting (where applicable) prior to allowing outside personnel to engage with children, and always ensure that a teacher is present for these sessions  |
| Annual 10k cycle/Witches Walk/ Fundraising events involving pupils                                   | Medium | Open invitations to school events can pose risk of exposure to external personnel who are unfamiliar to the children and the school.   | Teacher supervision   |
| Be Active after school club  | Medium | Harm to pupils<br><br>Teachers & parents open to potential accusations and or litigation in relation to mishandling of children/situations which may arise (inappropriate questioning of children) | Teacher supervision at all times<br><br>Parents are required to sign Be Active ASAP Parent Leader Code of Practice (self-declaration).  |
| Guest speakers   | Medium | Harm to pupils   | Teacher supervision   |
| School tours/overnight/class outings   | High   | Children's modesty could be compromised when changing and other such school activities<br>Travelling by bus and<br>or leaving the school poses a risk of   | Ensure all tour venues have Child Safeguarding Statements in place and that adequate supervision is available by both the school and facilitators<br><br>Changing for class outings will be overseen on a                                     |



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|   |        | exposure to external personnel who are unfamiliar to the children and the school   | phased basis by the relevant teachers in advance of the children's departure. At no time will boys and girls be asked to change together  |
| Choir   | Medium | Harm to pupils<br><br>Teachers & parents open to potential accusations and or litigation in relation to mishandling of children/situations which may arise (inappropriate questioning of children) | The school has in place supervision procedures to ensure appropriate supervision of children when using off-site facilities for school activities e.g. community centre, church   |
| Weekly musical instruction (with external facilitator)                | Medium | Over familiarity with children by external personnel   | Check all vetting (where applicable) prior to allowing outside personnel to engage with children, and always ensure that a teacher is present for these sessions  |
| Special occasions (e.g. Grandparent's Day, concerts, Christmas plays) | High   | Harm from unknown adults<br><br>Harm not recognised or properly or promptly reported   | Teacher supervision<br><br>At school events members of the audience will be advised not to upload photographs/videos to any social media sites  |
| One to one teaching.  | High   | Harm by school personnel<br><br>Children are more vulnerable in a one to one situation (teaching or otherwise)   | During 1:1 teaching sessions all classrooms will have a glass panel on the door for clear visibility at all times in order to minimise risk of accusations against teachers and risks to children in such scenarios<br><br>Parents will be informed and consent forms will be signed in advance of commencement of teaching<br><br>Children will be collected from their class and delivered back |



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| After school club (e.g. Homework Club, Lego club, Dance, etc...)                                | Medium | Harm to pupils  | Appropriate guidelines will be followed in relation to Garda vetting/insurance for all activities which take place independent of the school  |
| School collections (early/late pick-ups/drop offs, e.g. after school activities, matches/tours) | High   | Late collection/early drop off of children particularly in relation to an individual child exposes the children and or teacher to potential accusations/litigation<br><br>Children are more vulnerable in a one to one situation (possibility of teacher being left to supervise one child) | The school must be advised if there are any changes to the agreed collection arrangements for any child during or after school hours<br><br>Early leavers will be signed for and the time recorded in the early leaving book at the main office<br><br>Teachers will be advised to stand in view of CCTV in the case of one to one supervision  |
| School transport arrangements   | High   | Travelling by bus and or leaving the school grounds to participate in organised activities poses a risk of exposure to external personnel who are unfamiliar to the children and the school   | Ensure that in so far as possible vigilance is displayed in relation to following safety guidelines on the bus to minimise risks- e.g. wearing seatbelts, (one seat one child)<br><br>Special needs/more venerable children would be seated close to a teacher for closer supervision<br><br>Students will not be permitted to travel in any staff member's car in order to minimise risks of litigation towards either party |
| Transition Year/Teaching Practice students  | Medium | Over familiarity with children<br><br>Inexperience in dealing with children   | Ensure all staff/visiting teachers/substitute teachers/TY students are made aware of Child Safeguarding Statement and vetting to be checked where applicable<br><br>Student teachers and TY students will not be left in charge of groups of children/classes without a teacher present   |



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| Providing care for injuries  | High | Harm to pupils<br><br>Teachers & secretary open to potential accusations and or litigation in relation to mishandling of children/situations which may arise                  | The school has in place procedures for the administration of First Aid to pupils<br>*see 'School Accident and Injury Policy  |
| Use of toilet/changing areas in school   | High | Inappropriate behaviour by the children<br><br>General toileting and that of children with care needs poses a potential risk to the child's privacy/modesty being compromised | Only one child will be allowed to go to the toilet at any given time and toilets throughout the school are gender specific   |
| Internal Staff Members working in the school during school hours (Teachers, SNAs, Caretaker, Secretary...) | High | Harm to children by internal personnel  | The school has a Code of Behaviour for school personnel<br>The school- <ul style="list-style-type: none"> <li>• Has provided each member of staff with a copy of the school's Child Safeguarding Statement</li> <li>• Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement</li> <li>• Maintains records of all staff</li> <li>• The school complies with the agreed disciplinary procedures for teaching staff</li> </ul> |
| Visitors/unknown adults present at the school during school hours  | High | Harm from unknown adults  | In addition to door lock system at all entrances a sign in book will be used to monitor all visitors to the school   |
| Prevention and dealing with bullying amongst pupils  | High | Bullying<br>Harm to pupils  | The school has in place an Anti-Bullying Policy for pupils   |



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|  |        |   | <p>The school has in place a Code of Behaviour for pupils</p> <p>Two teachers will be present when questioning a child to establish facts or investigate an incident</p>   |
| Managing of challenging behaviour amongst pupils                   | High   | <p>Harm to pupil(s) by other pupil(s)</p> <p>Bullying</p>   | <p>The school has in place a Code of Behaviour for pupils</p> <p>The school has a Health and Safety policy</p>   |
| Care of children with special needs, including intimate care needs | High   | <p>Harm to pupil</p> <p>Harm to pupil with SEN by other pupil(s)</p> <p>Harm not recognised or properly and promptly reported</p> <p>Harm while a child is receiving intimate care</p> <p>Harm from unknown adults</p> <p>Over familiarity by internal and external personnel</p> | <p>The school has a plan and procedures in place in respect of students with special educational needs, including intimate care when needed</p>  |
| Daily arrival and dismissal of pupils                              | Medium | <p>Harm from older pupils</p> <p>Harm from unknown adults on school grounds</p>   | <p>The school has procedures in place to ensure appropriate supervision of children during arrival and dismissal</p>   |
| Recreation breaks for pupils                                       | Medium | <p>Harm to pupils</p>   | <p>The school has in place yard supervision procedures to ensure appropriate supervision of children during break times</p>  |
| Use of ICT in school   | High   | <p>Harm to pupils</p> <p>Harm to staff</p> <p>Harm not recognised or properly and promptly reported</p> <p>Harm from unknown adults</p>   | <p>The school has in place an ICT policy in respect of usage of ICT by pupils</p> <p>The school has in place a Code of Behaviour for pupils</p> <p>The school has in place a firewall to ensure that the internet cannot be inappropriately accessed</p> |



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|   |        |  | The school has in place a Policy on the Use of Mobile Phones and Electronic Devices  |
| Curriculum provision in respect of SPHE, RSE, Stay Safe   | Medium | Non-teaching of same   | <p>The school implements in full the Stay Safe programme</p> <p>The school implements in full the SPHE curriculum</p> <p>The school implements in full the R.S.E programme</p> |
| Recruitment of school personnel including- Teachers/SNAs/Secretary/Caretaker and other staff members present during school hours e.g. sport coaches, contractors  | High   | Harm to pupils   | The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting                                |
| Administration of Medicine  | High   | <p>Harm by school personnel</p> <p>Harm not recognised and/or dealt with properly and promptly</p>   | The school has in place a policy and procedures for the administration of medication to pupils   |
| <p>Care of pupils with specific vulnerabilities/needs such as</p> <ul style="list-style-type: none"> <li>- Pupils from ethnic minorities/migrants</li> <li>- Members of the travelling community</li> <li>- Pupils perceived to be LGBT</li> <li>- Pupils of minority religious faiths</li> <li>- Children in care</li> <li>- Children on Child Protection Notification System</li> </ul> | High   | <p>Harm to pupils</p> <p>Harm not recognised or properly and promptly reported</p> <p>Harm by unknown adults</p> <p>Harm to pupil(s) by other pupil(s)</p> | <p>The school has in place a Code of Behaviour for pupils</p> <p>The school has in place an Anti-Bullying policy for pupils</p>  |